

**SOCIAL WORKER II
CAP CASE MANAGER
SOCIAL SERVICES**

GENERAL STATEMENT OF DUTIES

This position provides case management services to Community Alternatives Program participants. Intensive social work services include comprehensive psychosocial assessment and planning with client and family to link service needs with home and community based service providers that assure clients' health, safety, and well-being. Duties include assessing family dynamics; mediating conflicts; counseling clients and families facing long term care decisions, the psychosocial aspects of aging, and chronic and terminal illness; and crisis intervention. Comprehensive knowledge and brokering of home and community based services is coupled with advanced social work techniques in the programmatic areas of long term care, personal care services, and at-risk case management.

EXAMPLES OF DUTIES PERFORMED

Completes comprehensive psychosocial assessment to determine care needs

Develops care plan to meet both long and short term goals and advocates for the client's right to self-determination to the extent that the client is capable of making competent decisions

Authorizes the provision of services and coordinates with community based services

Provides ongoing supervision of the service plan to assure proper implementation and make appropriate changes as necessary

Provides individual and family counseling and supportive therapy

RECRUITMENT STANDARDS

Knowledge, Skills and Abilities

Basic computer skills, organizational skills, ability to prioritize and multi-task, effective communication skills (communicating with clients and families as well as community based providers, physician offices, etc). This is in addition to social work skills and experience including assessment and counseling, mediation skills, medical terminology and knowledge of nursing facilities.

MINIMUM EDUCATION AND EXPERIENCE

BSW from an accredited School of Social Work in an accredited college or university or 4-year degree in a human services field plus one year directly related experience, or 4-year college or university degree plus two years of directly related experience. Directly related experience is defined as, "human services

experience in the areas of case management, assessment and referral, supportive counseling, intervention, psycho-social therapy and treatment planning.”

