



CALDWELL COUNTY HEALTH DEPARTMENT



Environmental Health Division

2345 Morganton Blvd SW • Lenoir, NC 28645 • (828) 426-8579 • FAX (828) 757-6864 • www.caldwellcountync.org

Mission: To Promote, Protect, and Improve the Health of our Community.

SEPTIC SYSTEM RECORD REQUEST

****PLEASE ALLOW 5 BUSINESS DAYS****

Please fill out the following form with all the information filled in. Please note the most important information is the original owners name and subdivision and lot number. Also note the State of North Carolina did not require septic tank permits until 1973. We will look for repair permits for this property, as well. By providing this office with all the following information, we can update our records and therefore help you more efficiently in the future. If you have any questions or concerns please call our office at (828) 426-8579.

Email Request to: acalloway@caldwellcountync.org

Owner's Name (preferably the original owner's name, however we will look for any names listed):

Physical Address, City, State, ZIP: _____

NC PIN#: _____

Subdivision: _____ Lot #: _____ Phase#: _____

Parcel ID#: _____

Plat: _____ Book: _____ Page: _____

Deed: _____ Book: _____ Page: _____

Realtor Name: _____

Address, City State, ZIP: _____

E-mail Address: _____

Fax Number: _____

Office Number: _____

To be filled out by CCHD:

Based on the information provided above, Caldwell County Health Department:

_____ Septic Tank Layout Attached

_____ No Septic Tank Permit Located

Signature of County Official

Date